

APPLICANT must complete this section in full:

TRANSFER STUDENTS ONLY

School of Social Work Admission Confidential Reference Form BA Program Application

This form is required and accepted only for transfer students who completed the approved introductory level social work class or equivalent class(es) at a school other than The University of Iowa. The form should be completed by the instructor of that course. Substitute references must be pre-approved by Kate Kemp, program administrator at kate-kemp@uiowa.edu The deadline is Feb. 15.

XApplicant's Name (Type/Print)							UI ID#, if known, or leave blank:			
XEmail addresses										
		ur reference's name:								
		d provide a copy of this form to your instructor,						nature.		
For the convenience of the person completing this form, you should provide a stamped envelope addressed to the School of Social Work, alternatively, this form may be faxed, (address and fax # on the back). Your signature is required on this form.										
Under the Family Educational Rights Act of 1974, students are entitled to review their records, including letters of recommendation. It is your option to waive your right to review this recommendation, or you may decline to do so. If you waive your right to review your recommendation forms, these evaluations will be considered confidential by The University of lowa and will not be available for your inspection or released to any third party. (Note: Applicants not approved for admission have no access to their file). Please mark the appropriate statement below, indicating your choice of options, and sign your name. Your choice has no bearing on admission decisions. I waive my right to review this recommendation. I do not waive my right to review this recommendation. Mapplicant's Signature (REQUIRED): (Typed signature is ok) Applying to Center: I lowa City										
REFERENCE WRITER complete this section, pages 1 and 2: You have been asked to complete an evaluation of the above named individual who is applying for admission to The University of Iowa School of Social Work in order to earn a BA in Social Work degree. Your candid opinion will help us evaluate their application. Your										
comments will be confidential if the applicant has waived rights of review. All recommendations are destroyed once an applicant has matriculated. (Note: Applicants not approved for admission have <u>no</u> access to their file).										
1. In what capacities have you known the applicant? ☐ Professor/SW class ☐ Academic Advisor ☐ Volunteer Supervisor ☐ Other How long have you known the applicant? No. of Yrs? No. of Months?.										
2. Please rate the applicant's academic and professional behaviors:										
			Exceptional (Top 5%)	Superior (Top 10%)	Good (Top 25%)	Average (Top 50%)	Below Average (Bottom 50%)	Not Observed		
	1.	Capacity for accepting diversity								
	2.	Classroom performance: attendance								
	3.	Classroom performance: respectful contributions								
	4.	Oral communications								
	5.	Written communications]	
	6.	Openness to learning with capacity to change]	
	7.	Interpersonal skills: ability to work with classmates								
	8.	Interpersonal skills: ability to work with faculty]	
	9.	Volunteer work: attendance								
	10.	Evidence of growth/self-awareness in volunteer work							1	
	11.	Completion of volunteer hours								
	12.	Behaviors reflecting social work values and ethics							1	

Maturity/Emotional Stability

13.

3.	Does the Introduction to Social Work (or Human S ☐ Yes ☐ No	Services) course that this student took require a volunteer or service learning component?
4.	If on the previous ranking you rated the applicant	particularly high or particularly low on any item, please comment.
5.	and resourcefulness. Please assess the applican additional comments as well as specific examples	maturity, sound judgment, compassion, self-awareness, adaptability, a sense of responsibility at a scademic and professional promise within this context. We would appreciate any sof the applicant's experiences as they reflect a desire and ability to enter the profession of owever, not required; your notes on this form will be considered adequate.
6.	Please check one:	I recommend highly.
		I recommend.
		I recommend with reservations.
		I do not recommend.
Ref	ference Writer Signature	Date
Nar	me (print or type)	
Title	e	Organization
Add	dress	
 Pho	one	email
. 10	Thank you for submitting this referen	nce <u>as soon as possible</u> . Please note the admissions deadline is <u>Feb. 15.</u> by the deadline, the applicant file will be incomplete and NOT reviewed.
	SEND COMPLETED FORM TO:	ssw-admissions@uiowa.edu (email preferred)
	or fax: or mail to arrive by the deadline:	319-335-1711 Tomeka Petersen, Admissions and Programs Coordinator
	or mainto arrive by the deadiline.	The University of Iowa School of Social Work

If you have questions about this form, email: ssw-admissions@uiowa.edu or call: 319-335-1250.

Room 308 North Hall Iowa City IA 52242