Eighth Judicial District
Department of Correctional Services

NOW ACCEPTING OUTSIDE APPLICATIONS

POSITION NUMBER: 60940ORF22-2
POSITION CLASSIFICATION: Psychologist
JOB DESCRIPTION: The successful candidate will provide comprehensive mental health services for clients, serve as a team member in the Mental Health Supervision Program (Mental Health Court), process and make referrals to community providers or Department of Corrections medical staff, and facilitate sex offender treatment for clients with special needs. The candidate may also conduct pre-employment psychological assessments, and serve as a resource for District staff conducting training on self-care and learning about handling mental health with clients ordered to supervision.

OFFICE LOCATION: Negotiable
WORK AREA: As Assigned
SUPERVISOR: Kurt Rosenberg, Probation/Parole Supervisor
DATE AVAILABLE: On or About January 7, 2022
SALARY RANGE: Pay Grade 30 ($56,971.20 - $88,379.20 annually) Starting wage commensurate with experience.

SCHEDULE: Full-time position, Monday – Friday, 40 hours per week, usually 8:00AM to 4:30PM. Some evening work is possible. Schedule needs to be flexible to meet the needs of the position which may occur at times other than the regular office hours.

MINIMUM QUALIFICATIONS: Per Job Description
OTHER REQUIREMENTS: Ability to travel to various work sites, possession of or ability to obtain a valid driver's license, ability to be insured under district's auto insurance.

APPLICATIONS MUST BE RECEIVED BY: December 29, 2021

Applications may be found under the employment link on our website at www.8thjdcbc.com

Only typed and signed applications will be accepted. All applications must include a résumé and be mailed, faxed, or emailed to the Fairfield Administrative Office. Applications submitted by e-mail should be sent to melanie.imhoff@iowa.gov. All electronic submissions must include an original signature to be considered.

Department of Correctional Services
Attn: Melanie Imhoff, Executive Secretary
P.O. Box 1060
Fairfield, IA 52556
FAX # 641-472-9966

For additional information regarding the position, please contact Kurt Rosenberg at 641-472-4242, ext. 519 or kurt.rosenberg@iowa.gov.

The Department is an Equal Employment Opportunity/Affirmative Action Employer.
PSYCHOLOGIST

GENERAL STATEMENT OF DUTIES:

Under direction of the District Director, or other managerial staff, this position provides professional services to sexual abuse and/or other special needs offenders through testing, counseling, behavior modification, and psychological and/or sexual assessment. Provides psychological assessment of successful applicants for community corrections staff positions. Performs related work as required.

EXAMPLES OF WORK: (illustrative only)

Administers, scores and interprets a variety of intelligence, achievement, aptitude, interest, social maturity, personality tests, or sexual history questionnaires.

Reviews known offender social and criminal history and conducts assessment interviews.

When preparing psycho/sexual assessments, gathers necessary sexual history information to determine the development of deviant behavior, other unreported offenses, appropriate sexual outlets, sexual fantasies, etc.

Conducts plethysmography and/or polygraph examinations or reviews reports of such examinations.

Provides written psychological assessments or psycho/sexual assessments to other staff and/or the Court or other appropriate parties.

Provides testimony to the Court and/or the Iowa Board of Parole regarding sexual abuse and/or other special needs offenders.

Provides counseling and related therapy.

Assists other staff in development of offender behavior modification programs.

Attends professional, staff and training as required.

DESIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of the theory and practice of administering, scoring and interpreting a wide variety of standardized psychometric tests and measurements.
Knowledge of the theory and practice of administering, scoring and interpreting plethysmograph and polygraph examinations for offenders.
Knowledge of interviewing and information gathering techniques.
Knowledge of experimental design and research methods.
Knowledge and awareness of the function and philosophy of community corrections.
DESIRE KNOWLEDGE, SKILLS, AND ABILITIES (Cont’d)

Knowledge of or the ability to learn and maintain professional standards pertaining to sexual abuse, sexual offenders, relapse prevention, cognitive rehabilitation and the psychological field in general.
Ability to tactfully, courteously and effectively interact with offenders.
Ability to express ideas effectively, orally, and in writing.
Ability to establish and maintain effective working relationships with others.
Ability to perform the essential functions of the position.

REQUIRED EXPERIENCE AND TRAINING:

Graduation from a Master’s degree program in psychology, counseling or social work at an accredited college or university, and the equivalent of two years of full-time post-Master’s degree work experience as a psychologist, counselor or social worker in any setting; or

Graduation from an approved Doctorate degree program in psychology, counseling or social work; or

The equivalent of twelve months of full-time experience as a Psychologist 1 in a state service will be considered as qualifying.

NECESSARY SPECIAL REQUIREMENTS:

Ability to travel to various work sites, possession of or ability to obtain a valid driver’s license, and ability to be insured under the judicial district’s auto insurance coverage.

DESIRABLE QUALIFICATION:

Plethysmograph and polygraph certification preferred.

ESSENTIAL FUNCTIONS:

Ability to communicate with the offender population, criminal justice and related agency staff, and other involved parties in individual and group settings.

Ability to assess offender characteristics and circumstances and organize internal as well as external resources to address offender risk management and treatment plans.

Ability to document observations, assessments and other related information in offender case files within specified time frames.

Ability to comprehend critical information and complex issues to make decisions within established policy guidelines, time frames and legal parameters.
PSYCHOLOGIST

ESSENTIAL FUNCTIONS (Cont’d)

Ability to travel to various work sites and participate in various work activities such as conducting available chemical substance use tests, court/administrative hearings and other related community functions, as required by the duties of the position.

Ability to utilize available technology in the performance of job duties.