SCHOOL OF SOCIAL WORK
REQUEST FOR CHANGE OF MSW PROGRAM TYPE

Student Information:

Fill out completely

Student Name (typed required)	UI-ID#	Advisor Name
	@uiowa.edu	
Best phone number to reach student	UI-Email address	Semester / Year change effective

To change program type, we evaluate: 1) the student's academic plan, 2) the availability of practicum placements, and 3) course availability and class size.

Students wishing to change status, must:

1) Discuss the decision with the faculty advisor, revise plan and obtain advisor signature (If a sequence change is requested, this request must first go to the MSW Program Director). **Attach the revised academic planning sheet to this form**.

2) Discuss with the practicum administrator at your site whether the new dates of practicum are feasible and obtain their signature.

3) Submit the form to the program administrator, who will verify that required courses will be available and that class size permits the change.

CHANGE OF PROGRAM TYPE

I am currently in:	I am requesting transfer to (check one):
54-s.h. four-year program	**54**-s.h. four-year program
54-s.h. three-year program	**54**-s.h. three-year program
54-s.h. two-year (full time) program	**54**-s.h. two-year (full time) program
36-s.h. **two**-year program	**36**-s.h. **two**-year program
36-s.h. **one**-year (full time) program	

		Approved	Denied
Advisor Signature (type name in box), email form to Practicum Administrator	Date	Planning Form attached	
		Approved	Denied
Practicum Administrator Signature (type name in box), email form to Program Administrator	Date	Updated in IPT	
		Approved	Denied
Program Administrator Signature (type name in box), email form to MSW Program Director	Date		
		Approved	Denied
MSW Program Director Signature or designee (only in the case of waivers to the structured/sequenced program) (typed)	Date		

AFTER all signatures obtained, email to the Program Administrator.

4/4/2023