

## School of Social Work

### Specialist Practicum Checklist

2<sup>nd</sup>

3<sup>rd</sup>

4<sup>th</sup> agency visit (check one)

Student

Agency

Practicum Instructor

Site Supervisor

UI Practicum Liaison

Semester & Year

#### A. Review/Discuss:

- Option to meet privately, if desired
- Supervision occurs weekly:    Yes            No (if no please explain)
- Learning plan:
  - Student can relate learning activities to competency indicators:    Yes            No
  - Student has shown acceptable professional growth:    Yes            No

#### B. Advancement consideration?

- Based on performance to date, would you recommend that the student graduate/advance?    Yes            No
- If no, explain:

#### C. Documentation

- Review learning plan evaluation procedures (Practicum Instructors/Site Supervisors)
  - Explain competency rating scale (1-5)
  - Score competencies
  - Write brief narrative
  - Electronic signature
  - Due date
- Review student completion of learning plan
  - Mark unmet/in progress/met
  - Write narrative
  - Enter total hours completed
  - Electronic signature
  - Due date
- Practicum Hours
  - Total hours completed to date:
  - Expected completion date:

D. Next agency visit (if applicable): Date:

Time:

#### Signatures:

Student

Date

Practicum Instructor

Site Supervisor

UI Practicum Liaison